



KLR COLLEGE OF ENGINEERING & TECHNOLOGY

(Affiliated to JNTUH, Approved by AICTE New Delhi, An ISO 9001:2015 Certified)
BCM ROAD, PALONCHA-507115, BHADRADRI KOTHAGUDEM DIST



PROCEEDINGS OF THE PRINCIPAL

KLRCET/Principal's Office/EC/2022-23/01

Date: 07-07-2022

Sub: KLRCET – Re-constitution of Examinations Committee for the
academic year 2022-23– Regarding.

ORDER:

The Examinations Committee of KLRCET for the academic year 2022-23 is re-constituted with the following composition:

Sl no	Name of the Member	Designation	Position
1	Dr.M.Surendra Kumar	Principal	Chairman
2	Dr.K.Rajendra Prasad	Exam Cell In-Charge & HOD-ECE	Coordinator
3	Dr.P.RameshBabu	HOD-CSE	Member
4	Dr.T.Rakesh	HOD-EEE	Member
5	Mr.G.DhamodaraRao	HOD-MINING	Member
6	Mrs.G.Santhosha Ratnam	HOD-MECH	Member
7	Dr.G.Hathiram	HOD-CIVIL	Member
8	Dr.M.Kishore	HOD-BS&H	Member


Principal

PRINCIPAL
KLR COLLEGE OF ENG & TECH
Palvancha, BCM Road
Bhadradri Kothagudem Dist

Copy to Members of the Examinations Committee



Date: 18-07-2022

Examination Committee: 2022-23

Minutes of the Meeting.

Meeting of the Examination Committee meeting was held on 18-07-2022 at 3:30 Pm in the Examination Branch

The Agenda of the Meeting

1. To review and confirm the minutes of earlier meeting which held on 17-07-2021.
2. To Schedule a meeting for briefing of the exam procedure and responsibility to the member
3. To allot staff for assessment and moderation of each subject.
4. Any other matter with permission of chair.

Resolutions:

- 1. To review and confirm the minutes of earlier meeting which held on 17-07-2021.**

Coordinator has read the minutes of earlier meeting which held on 17-07-2021 and the minutes were reviewed and passed by the members.

- 2. To Schedule a meeting for briefing of the exam procedure and responsibility to the member**

The exam committee shall hold a pre-exam meeting to brief the members of faculty with regard to the examination procedures and the role and responsibilities of each member. a report of the same shall be submitted to the principal

- 3. To allot staff for assessment and moderation of each subject.**

Committee should collect examiners names for assessment and moderation of each subject from respective HODs.


**Coordinator
Coordinator
KLR College of Engineering & Technology,
Paloncha.**



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The following members attended the Examination Committee Meeting on 18-07-2022 and approved the minutes of meeting.

Sl no	Name of the Member	Position	Signature
1	Dr.M.Surendra Kumar	Chairman	
2	Dr.K.Rajendra Prasad	Coordinator	
3	Dr.P.RameshBabu	Member	
4	Dr.T.Rakesh	Member	
5	Mr.G.Dhamodara Rao	Member	
6	Mrs.G.Santhosha Ratnam	Member	
7	Dr.G.Hathiram	Member	
8	Dr.M.Kishore	Member	