



PROCEEDINGS OF THE PRINCIPAL

KLRCET/Principal's Office/WMC/2022-23/01

Date: 02-07-2022

**Sub: KLRCET – Re-constitution of Website Maintenance Committee for the
academic year 2022-23 – Regarding.**

ORDER:

The Website Maintenance Committee of KLRCET for the academic year 2022-23 is re-constituted with the following composition:

S.NO	Name of The Member	Designation	Position
1	Dr.M.Surendra Kumar	Principal	Chairman
2	Mr.B Bashu	Asst.Prof-ECE	Member
3	Ms.G.Priyanaka	Asst.Prof-CSE	Member
4	Ms.K.Sindhura	Asst.Prof-EEE	Member
5	Mr.B.Rambabu	Asst.Prof-MIN	Member
6	Mr.M.Phaneshwar	Asst.Prof-Mech	Member
7	Mr.B.Sriharish	Asst.Prof-Civil	Member
8	Ms.G.Roshini	Asst.Prof-BS&H	Member
9	Mr.G.Dhamodara Rao	HOD-MIN	Coordinator

Principal

PRINCIPAL

**KLR College of Engg. & Technology
B.C.M. Road, Paloncha-507 115
Bhadradi Kothagudem Dt.T.S.**

Copy to

Members of the Website Maintenance Committee



Date: 09-07-2022

Website Maintenance Committee: 2022-23

Minutes of the Meeting

The Website Maintenance Committee was held on 09-07-2022 at 3.30 PM in the Principal's office

The agenda of the meeting

1. To review the minutes of the previous year meeting held on 05-07-2021.
2. To discuss the matter relating to AMC.
3. To evaluate the points those are to be discussed with website Maintenance Company.
4. To prepare the yearly plan for the committee for the academic year 2022-23.
5. Any other matter with the permission of the chair.

Resolutions:

Item1: To review the minutes of the previous year meeting held on 05/07/2021.

Coordinator has read the minutes of earlier meeting which held on 05/07/2021 and the minutes were reviewed and passed by the members.

Item2: To discuss the matter relating to AMC.

Coordinator discussed the matter relating to Annual maintenance contract, accordingly coordinator has proposed some other companies who provide website maintenance service, annual maintenance fees etc. After discussion chairman and all the members agreed to continue with existing Vector minds-Rajahmundry for this academic year 2022-23 also.



KLR COLLEGE OF ENGINEERING & TECHNOLOGY

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Item3: To evaluate the points those are to be discussed with website Maintenance Company.

Coordinator has briefed the points that are to be discussed with website a maintenance company likewise the committee members discussed the following points.

- a) Content Updates
- b) Back up and disaster recovery
- c) Security updates, Acceptability testing
- d) Increasing the size of band width
- e) Plug-in and theme updates.

Item 5: To prepare the yearly plan for the committee for the academic year 2022-23.

The coordinator has presented yearly plan of the committee for the academic year 2022-23. The committee members approved the yearly plan; this plan was prepared by considering the academic activities.

Item 6: Any other matter with the permission of the chair.

After discussion members suggested the following things

1. To increase the bandwidth
2. Content updates with reference to placements

**Coordinator
Coordinator**

**KLR College of Engineering & Technology,
Paloncha**



The following members attended the Website Maintenance Committee meeting and ratified the Minutes on 09/07/2022.

Website Maintenance Committee for the Academic year 2022-23				
SN	Name of The Member	Designation	Position	Signature
1	Dr.M.Surendra Kumar	Principal	Chairman	
2	Mr.B Bashu	Asst.Prof-ECE	Member	
3	Ms.G.Priyanaka	Asst.Prof-CSE	Member	
4	Ms.K.Sindhura	Asst.Prof-EEE	Member	
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8	Ms.G.Roshini	Asst.Prof-BS&H	Member	
9	Mr.G.Dhamodara Rao	HOD-MIN	Coordinator	



Minutes of the meeting of held on 09/07/2022.

Action Taken Report of Website Maintenance Committee

1. To increase the bandwidth.

As per the advice of the committee members the proposal for increasing the bandwidth has been informed to the website maintenance company.

2. Content updates with reference to placements.

As per the advice of the committee members certain content updates concerning placements has been informed to website maintenance company.

Coordinator

Coordinator
KLR College of Engineering & Technology,
Paloncha.